



Adult Volunteer Application

717 General Booth Boulevard

Virginia Beach, VA 23451

Phone: 757.385.0274

Fax: 757.437.6055

Email: aquavols@virginiaaquarium.com

Date: _____

Demographic and General Information

Answer the following questions. For those that do not apply, enter n/a.

Last Name _____ First _____ Middle _____

Title Mr. Mrs. Miss Ms. Other _____ Birth Date ____/____/____ Shirt Size _____

Nickname _____

Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

E-mail Address _____

Best time to reach you? _____

What position(s) interest you? Please review the attached list of adult volunteer opportunities and select up to 3 choices. Please number 1 – 3 according to your level of interest.

- | | | |
|--------------------------------|-----------------------------------|---------------------------------|
| ___ Aquaria Care Assistant | ___ Dolphin/Winter Wildlife Watch | ___ Mammal Care Assistant |
| ___ Aquarium Store Assistant | ___ Flower Guild | ___ Office Assistant |
| ___ Aviary/Bird Care Assistant | ___ Guest Services Assistant | ___ Stranding Response Team |
| ___ Diver | ___ Herpetology Assistant | ___ Vet Tech Admin Assistant |
| ___ Docent | ___ Horticulture Technician | ___ Water Quality Lab Assistant |

How did you hear about the Aquarium's volunteer program? _____

What day(s) and time(s) are you available to volunteer? _____

What do you hope to gain from your volunteer experience? _____

What are your most valuable skills? _____

Describe any previous volunteer experience: _____

Share your special interests and hobbies: _____

List social or professional organization memberships: _____

Education and Employment

Answer the following questions. For those that do not apply, enter n/a.

Highest Academic Certificate or Degree Earned _____

Date Earned ____/____/____ Major _____ Minor _____

School Name _____

Are you a student? Yes No If yes, please answer the following:

Classification: High School Freshman Sophomore Junior Senior

Major _____ Minor _____ Expected Graduation Date: ____/____

Employer _____

Occupation _____ Phone _____

May we contact you at work? Yes No

Does your employer offer time off to volunteer? Yes No

Does your employer have a donation-matching program? Yes No (Example: When an employer makes a donation to a nonprofit organization based on the number of hours an employee volunteers for that nonprofit).

Stranding Response Team Applicants

*This section is to be completed by Stranding Response Team applicants only. **Please carefully review the minimum requirements for this position before completing this section.** For questions that do not apply, enter n/a.*

Do you have a valid driver's license? Yes No Do you have reliable transportation? Yes No

Please share your occupational background and goals that relate to this field of interest: _____

What do you feel you can bring to the Stranding Response Team? Please list three strengths and three weaknesses.

How did you hear about the Stranding Response Team? _____

All *on-call* volunteers are required to sign up for a weekly shift. Please indicate below, in order of preference, the shift(s) you are available. Priority is placed on filling vacancies, which are usually weekday morning and afternoon shifts.

Volunteer must be available for entire shift!

| | <u>Monday</u> | <u>Tuesday</u> | <u>Wednesday</u> | <u>Thursday</u> | <u>Friday</u> | <u>Saturday</u> | <u>Sunday</u> |
|---------------|---------------|----------------|------------------|-----------------|---------------|-----------------|---------------|
| 8 a.m.-1 p.m. | | | | | | | |
| Noon-5 p.m. | | | | | | | |

To assist with position related expenses such as uniforms, protective gear and training materials, a onetime fee of \$25 is required from all new Stranding Response Team volunteers. It is nonrefundable and due immediately upon joining.

References

Please provide two professional references. Reference contact information should be accurate and current.

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Relationship _____

E-mail Address _____

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Relationship _____

E-mail Address _____

Emergency Contact

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ (Home Cell Work) Relation _____

Background Information

Have you ever been charged, convicted or have any pending charges including traffic violations? If yes, list all and explain.

Yes No _____

I certify that I have never been convicted of any barrier crime (*You may request a list of barrier crimes from the Aquarium's Volunteer Resources office*). I do not have any charges of these crimes against me nor pending against me. I acknowledge that any charges of these crimes may disqualify me from serving as a Virginia Aquarium & Marine Science Center volunteer. Further, I affirm that the information given in my application is true and accurate to the best of my knowledge and I do not object to a background search.

Signature _____ Date _____

Printed Name of Applicant

The Next Step Return your completed application to Volunteer Resources, Attn: Volunteer Coordinator. All applications are reviewed and if selected for further consideration, you will be contacted for an interview.

Explore the Wonders of the Virginia Aquarium. Become A Volunteer!

Aquaria Care Assistant-Volunteer assists staff with caring for aquariums. Candidates must have a biology background and a love for animals.

Aquarium Store Assistant-Volunteer assists in all areas of the Aquarium store. This includes engaging visitors, ringing sales, displaying merchandise, maintaining the stock room and conducting inventory.

Aviary/Bird Care Assistant-Volunteer prepares meals and feed animals, clean enclosures and assist with minor repairs. Volunteer also assist staff by observing bird behavior and maintaining records for feeding and medical treatments.

Diver-Volunteer assists animal care staff with cleaning major aquaria. Volunteer also perform dive programs for the public.

Docent-Shares information about the Aquarium's exhibits and Virginia's marine environment with visitors.

Dolphin/Winter Wildlife Watch-Volunteer participates in boat trips and assist the educator with answering guest questions about marine life off the coast of Virginia Beach.

Flower Guild-Volunteer designs and place floral arrangements in the lobbies of both Aquarium buildings.

Guest Services Assistant-Volunteer greets guests, share information and actively engage visitors to ensure they experience all of the Aquarium's exhibits.

Herpetology Assistant-Volunteer assists staff with daily husbandry needs of reptiles, amphibians and invertebrates.

Horticulture Technician-Volunteer works closely with the Aquarium's horticulturist to maintain planting areas. Duties including planning, mulching, pruning, weeding, trail beautification and other gardening tasks.

Mammal Care Assistant-Assist staff with mammal care maintenance and feeding. Must be able to lift at least 25 pounds, carry for 10 feet, kneel and stand for long periods of time and have good hand and eye coordination.

Office Assistant-Volunteer provides general administrative support to Aquarium staff. Volunteers should be proficient with Microsoft Office, have good written and verbal communications skills.

Stranding Response Team-Stranding Team members respond to stranded marine animals, records data from dead animals and assist with stabilizing, transporting and monitoring live animals. Applicants must be able to swim, dive and lift over 25 pounds; requires a minimum commitment of 6 months.

Vet Tech Admin Assistant-Volunteer provides administrative support to the Aquarium's Veterinary Technician. Must be very organized and with strong computer and research skills.

Water Quality Lab Assistant-Volunteer assists staff with daily water analyses and maintain lab records.

Adult Volunteers Must:

- Be at Least 18 Years Old
- Submit an Application with two References
- Meet Individual Program/Position Criteria
- Successfully Pass a Criminal History Search
- Complete Required Training

Virginia Aquarium & Marine Science Center
Office of Volunteer Resources
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