



SCHOOL LUNCH AT THE AQUARIUM

- **To schedule a school lunch you should book the Picnic Pavilion**, with Guest Services at 757-385-0300. Call early as space is limited. All lunches must be pre-ordered or prices will not be valid.
- **Please place a preliminary order as early as possible (minimum 30 days prior) with Sodexo to ensure your date and time.**
- **To place your food order**, contact Sodexo at:
 - Phone: Katie Schumacher at 757-385-0315
 - Fax: 757-425-1081
 - Email: akschuma@virginiaaquarium.com
 - Mail: Virginia Aquarium
ATTN: Sodexo- Katie Schumacher
717 General Booth Boulevard
Virginia Beach, Virginia 23451
- **Please note:**
 - There is a **minimum of ten (10) lunches** per order
 - You may choose option #1 or option #2 but not both
 - Orders should be placed at least 30 days in advance due to limited space. Your final order and guarantee number is due 5 business days prior to your lunch. **Prices not valid if pre-order is not received.** There is no guarantee on late orders received within 30 days of lunch.
 - Taxes are 10.5%. There is a 5% State of Virginia Tax - if you are exempt, you must submit a copy of your tax exempt form (VA-ST-12) with your order.
 - After you place your order, we will contact you with your confirmation and total amount due.
 - Payment is due no later than the time of food delivery.
 - Cash or Check is accepted (**Make checks payable to Sodexo INC.**)
- **Meal Option #1** – Sandwich (\$5.99 each – include chips and beverage)
 - **not more than 2 types**
 - A. Hot Dog B. Hamburger C. Turkey Sandwich
- **Meal Option #2** – Pizza (\$23.99 each – includes 4 chips, 4 beverages – each pizza is 8 slices)
 - A. Pepperoni B. Cheese

LUNCH ORDER FORM

SCHOOL _____ DATE OF VISIT _____ SCHOOL PHONE # _____

SCHOOL FAX # _____ CONTACT NAME _____

SCHOOL ADDRESS _____

EMAIL ADDRESS _____ Lunch Location _____

TOTAL GROUP _____ TOTAL # SANDWICHES _____ QTY A _____ B _____ C _____

TOTAL GROUP _____ TOTAL # PIZZAS _____ CHEESE _____ PEPPERONI _____

DELIVERY TIME _____ MILK _____ CHOCOLATE MILK _____ JUICE BOX _____

FOR SODEXO OFFICE USE ONLY

Date Order Received _____	Amount Due with tax _____	Confirmation # _____	Space Reserved _____
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